

**McCarthy Court Management Organisation.**  
**General Meeting**  
**28<sup>th</sup> September 2016**  
**7.00 In the Community Room**

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**1. Present**

I Cohen  
J Barrett  
S Fisk  
N Coombe  
B Zeigler  
S Bradford  
K Klidzia  
A Morton

**Apologies**

F Kamara  
A Forbes  
S Twinning

As no quorum was achieved the meeting will continue with decisions pending until reconvened meeting in one weeks' time on 5<sup>th</sup> October 2016

**2. Minutes of last meeting (9/3/16)**

Matters arising  
Nothing

**3. Neighbourhood Watch**

No one has been attending AM to find out who is on the mailing list and to contact Safer neighbourhood team

**4. Update on staffing**

RB has now officially left  
MT has left to start up a career in teaching  
AM is temping in the office

## **5. Finance update**

KK ran through the management accounts which are showing surpluses on all areas of expenditure except for the tenanted costs which are in deficit to date. Expenditure on tenanted units is being restricted to emergency repairs only and we still hope to finish the year with a surplus.

Full copies of the management accounts are available from the office.

## **6. Repairs & Maintenance Update**

The flooring was discussed now decided to go for tiles instead of sheet vinyl and asked for a price comparison from all companies who quoted.

Straw poll at meeting all in favour of tiles – letter will go out to all residents to gauge opinions while further information is sought from the contractors.

## **7. AOB**

NC suggested that part of the boiler room be insulated & used as a refuge for the residents in the cold weather.

SB suggested sheeting on stairs as these areas have heavier foot traffic and tiles are more likely to lift or become dislodged.

BZ & AM suggested starting a coffee morning on a regular basis for residents in the community room.

Recap on the damp and condensation on the estate it was agreed that IC would issue a letter to everyone asking them for an update on the situation in their properties and AM to collate the reports for the next GM.

NC gave a note to KK recapping on all previous issues regarding the D&C Notes Attached

Meeting closed at 19.41